

Memorandum

To: Mary K. Greene, M.D.
Anne L. Calkins, M.D.
Barbara Wolfson, M.D.
Dawn Light, M.D.
Mark Warren, DO.
Mark J. Halsted, MD



From: Elizabeth H. Ey, M.D.

Date: August 28, 2011

Re: Updates

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- **MR Upgrade dates and plans** – Here are the current plans for the upcoming MR upgrade:
 - Wed. Aug. 30 – Parking spaces in back of hospital (not including Radiology on call slot) will be blocked to allow arrival of mobile MR scanner
 - Thurs. Sept. 1 – Mobile MR scanner delivered
 - Fri. Sept. 2 – Canopy installed over ramp to mobile scanner
 - Tues. Sept 6 – Start scanning patients in mobile scanner. Time slots will be every other usual scan slot. Intensivists will sedate patients in mobile scanner. No anesthesia cases will be scheduled in mobile. DC MR techs will scan patients in mobile. Mobile scanner will be on site until Sept. 20.
 - Week of Sept. 6 – Installation of MR upgrade and new ReportCard station in reading room
 - Mon. Sept 12- Fri. Sept 16 – Applications/Training for all MR techs, limited MR schedule.
 - Wed. Sept. 21-Thurs. Sept 22 – More MR applications training specifically for ACR accreditation
 - **John Pickett, RT(R, NM)** – has resigned his part time position in nuclear medicine. He has accepted a full time nuclear medicine technologist position in Spartanburg, SC. He and his family will be moving after his last day at DC which is Sept. 16. John is treating all of the Medical Imaging staff to lunch on Sept. 15. John has also recommended a part time nuclear medicine technologist who might be interested in the position.
 - **Riverside Radiology** – We are in the process of applying for credentials for all of us at Community Mercy Health Partners in Springfield. We will also begin the process of getting images sent from Riverside Radiologists to DC. Recently I was asked by Matt Graybill to look into helping with the pediatric readings for Clinton Memorial Hospital which also uses Riverside Radiology group. Details to follow.
 - **PowerScribe editor and templates** – I have gotten approval from Joanne Hand for some part time help with editing in PowerScribe. Peggy Wiggins will now be available to help with editing during the hours she is scheduled to work. Peggy will move to the desk in the back of the front office area in order to avoid distractions. Nikki will sit at the desk at the entrance to the reading room. Teresa will move to the desk in the radiologist office next to the reading room entrance. Scheduling will be reassigned to Nikki and Teresa. This will be a good time to work on our templates in PowerScribe to gain consistency and accuracy in our reporting. It will be timely with the MRI upgrade which will require Protocol Manual revisions, protocol template revisions in PowerScribe and also with the Riverside Radiology project. We will discuss this at the radiologist meeting on Monday.
 - **Next radiologist meeting** – Monday, August 29 at 12:30 pm in the **Radiology Conference room**. If you have an agenda item to discuss, please forward it to me in an e-mail. Lunch will be provided.