

Memorandum

To: Mary K. Greene, MD.
Anne L. Calkins, MD.
Dawn Light, MD.
Mark Warren, DO.
Mark J. Halsted, MD
Frank Plank, DO.

From: Elizabeth H. Ey, M.D.

Date: April 5, 2013



-
- **Coverage of the department via teleradiology** – We are fortunate to be able to work some of our shifts from home. Please remember, our first and primary responsibility is helping provide care for the patients of Dayton Children’s. We have agreed to a 20 minute turnaround time for STAT studies between 6:30 am and 11 pm every day. Studies not ordered stat should also read in a timely manner during these hours. In order to provide best patient care and coverage of the hospital from home, please check that teleradiology equipment, connections, and software applications are functioning properly between 3 to 12 hours before the beginning of your shift. Any problems encountered should be reported immediately to the Informatics person on call for Medical Imaging. As you begin your shift, please contact the radiologist you are relieving by phone. This allows proper communication regarding exams which are planned or in progress. If you should experience technical difficulties during your shift, emergency studies still need to be read in a timely manner. You are expected to return to the hospital in order to cover the emergency studies. Please notify the Front Office staff that you are unable to read from home and that you are on your way into the hospital. Unless you notify the Front Office or technologists covering, they do not know you are unable to read the emergency studies. Alternatively, you can try contacting another radiologist and make arrangements for coverage.
 - **Next radiologist meeting** – Monday, April 29 at 12:30 pm in the **Radiology Conference room**. If you have an agenda item to discuss, please forward it to me in an e-mail. Lunch will be provided.